

# Job Advertisement

## WFD Liaison Officer

World Federation of the Deaf



WORLD FEDERATION OF THE DEAF

World Federation of the Deaf (WFD) is an international non-governmental organisation representing and promoting approximately 72 million deaf people's human rights worldwide.

The WFD is a federation of 133 nations; its mission is to promote the human rights of deaf people and full, quality and equal access to all spheres of life, including self determination, sign language, education, employment and community life. WFD has a consultative status in the United Nations and is a member of International Disability Alliance (IDA). The WFD secretariat is located in Helsinki, Finland; its website is [www.wfdeaf.org](http://www.wfdeaf.org)

WFD is seeking a self-motivated WFD Liaison Officer to join our WFD Secretariat Team to support WFD President's duty for eight months with a possible extension to be commenced in May, 2013. This position reports directly to the WFD Team Leader and is an opportunity for the successful applicant who possesses the following experiences, skills and qualification:

### Experiences:

1. Experience in relevant issues in deafness, deaf culture and communication modes.
2. Understanding of the United Nations Human Rights Treaty Body system.
3. Experience in researching and developing policies, media releases and position papers.
4. Experience in creating letters, reports, submissions and project applications.
5. Knowledge of fundraising techniques and strategies.

### Skills:

1. Highly motivated self starter with an ability to prioritise tasks, forward planning, meeting deadlines and constantly deliver results.
2. Ability in written high level English (editing letters, newsletters, media releases and website).
3. Excellent communication skills including national sign language, International Sign, written English, and the ability to use sign language interpreters.
4. Demonstrate previous success in securing grants or major donations from philanthropic bodies, governmental departments, major donors and in the corporate sector.
5. High level computer literacy and PC skills with practical experience in the production of promotional material using major design softwares.
6. Experience in using CMS (Content Management Software) to maintain website.

### Qualifications:

Applicants should have education and work experience in human rights, development, or closely-related fields.

Preference given to those able to relocate, at their own expense, in order to work from the designated WFD office. The main office is currently in Helsinki, Finland. The position does not offer compensation related to relocation and establishment costs for a successful candidate who need to relocate in order to assume the position.

Deaf people are particularly encouraged to apply .

### Please send:

- Curriculum Vitae
- Three letters of reference from professional contacts.
- Letter of interest, in which you outline your experiences, skills and qualifications for the position.

Salary expectations may be mentioned in the letter of application but the final salary is determined by the budget.

For further enquiries or to apply, please email Ms Torun Eklund, Team Leader:  
torun.eklund (at) kl-deaf.fi

All application materials close at 17.00 on Thursday, 18 April, 2013 (Helsinki, Finland).  
A short list applicants should be available for an interview on 22 and 23 April, 2013.